

ADMISSION FORM



Please fill in Capital Letters

Course _____ Session _____ Year _____ Provisional Adm Letter No.: _____ Date of issue: _____
ERP/ Membership No. _____ Counselor Name: _____ Refence: _____

STUDENT DETAILS:

Name: _____ Date of Birth: ____/____/____ Male / Female

Mobile No. _____ E-mail ID: _____

Nationality: Indian/ Other _____ Passport no.: (If yes) _____

Category: Gen / SC / ST / OBC Religion: _____

photograph with
Latest colour passport size
white background
Don't staple

PARENT / GAURDIAN DETAILS:

Fathers Name: Mr. _____ Family Income _____

Mobile No.: _____ E-Mail ID: _____

Work details: Organization _____ Designation: _____

Mothers Name: Mrs. _____ Mobile No. _____

Work details: Organization _____ Designation: _____

PERMANENT ADDRESS: Village / H. No. _____ Post Office: _____ Pin Code: _____

Tehsil/ City: _____ Distt.: _____ State _____ Country: _____

IN CASE OF EMERGENCY CONTACT:

Person Name: _____ Relation: _____ Mobile No.: _____

Any Friend/relative already studying in VJES: _____ Course: _____

ACADEMIC DETAILS:

CLASS	YEAR	BOARD/UNIVERSITY/AWARDING BODY	STREAM	PERCENTAGE (%)
10th				
10+2				
Diploma if any				
Graduation				
Post Graduation if any				

WORK DETAILS

From	To	Company	Position Held

(Signature of the student)

(Signature of the Parent/Guardian)
(Compulsory in case of candidate being minor)

ADMISSION FORM



TELL US, ABOUT YOU:

- A) Any Academic honors Achieved: _____
- B) Extra-Curricular Activities: e.g. Sports, drama, debate, leadership roles, games, music, poetry, publication: _____
- C) Do you need Hostel: Yes No
- D) Where will you prefer hostel: Chandigarh Derabassi
- E) Do you Smoke: Yes No
- F) Do you Drink Alcohol: Yes No
- G) Are you Vegetarian Non-Vegetarian
- H) Have you ever taken Drugs: Yes No
- I) Do you require Bus facility: Yes No Place of Boarding the bus: _____
- J) Have you Traveled International? If yes to which country? _____
- K) Do you have any handicap / Medical ailment? _____

DOCUMENT CHECKLIST:

- 10th Mark Sheet - Xerox / Original No. _____
- 10+2 Mark Sheet - Xerox / Original No. _____
- Diploma / Graduation - Xerox / Original No. _____
- Migration / other Certificate - Xerox / Original No. _____
- Proof of Identity: Adhaar Card / _____
- 10 - Passport Size Photographs: _____
- Income Certificate: _____
- Undertaking for Installment: _____
- PAN Card No: _____
- Caste Certificate: _____
- Domicile Certificate: _____
- Gap Affidavit: _____
- Medical Certificate: _____
- Bank Account Details: _____
- Anti Ragging Affidavit: _____
- Undertaking Learn N Earn: _____

FOR OFFICE USE ONLY

Admission Department: VJES Roll No.: _____ Welcome letter/ email issued on _____

Source of Admission: _____ Counselor Name: _____ Incentive payable: _____

Educational Loan Issue: Yes / No Instalment Plan: Yes / No Admission Letter issued: _____

Total fee: _____ Vidyadeep Scholarship: %age: _____ Amount: _____ Approved by: _____

Net 1st Year Fee: _____

Registration Fee: _____ Waiver if any: _____ Approved by: _____

Accounts Department: Accounts: ledger Creation date: _____ Done by: _____ Initial Amount Paid: Rs. _____

Mode: Cash /NEFT /G Pay /Cheque /DD No. _____ Dated: _____ Bank: _____

Any Other Observation / Feedback / Instructions: _____

Registration Department: _____

Joining Form: _____ Welcome Kit issued By: _____

University/awarding body Roll No.: _____ Login Id: _____ PW: _____

Uniform Slip Issue: _____ Date: _____ By: _____ St ID Card Issue by: _____

(Signature of the student)	(Signature of the Parent/Guardian) (compulsory in case of candidate being minor)	Counsellor	Accountant	Registrar/Principal
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I hereby undertake / declare / certify that:

1. I am applying for the course of: _____ at Chandigarh Vidya Jyoti Eduversity and I confirm to abide my admission rules and regulations mentioned in Provisional Admission Letter / updated on website/ mentioned below and notified time to time.
2. I Agree to pay the fee to VJES Rs. _____ (Rs. _____) Per Year / PAL/as per Institute Policy/structure.
3. I am liable to pay my fee even under Govt. Scholarship Scheme or if I leave in between the course for the whole year.
4. That in case I am paying my fee in installments and for security purpose I am depositing my original documents. They will be release on clearance of my dues.
5. I confirm that the fee / allied charges once paid are not refundable / transferable other than mentioned in the refund policy.
6. I am fully aware that Fee and charges include University/awarding body fee, tuition fee, Food material costs, Practical Cost, Training fee, Admission fee, Continuation fee, Development charges, Books & Periodicals, Journals (5 Max per sem) Library Charges, Lab Charges, Educational tours, Water & electricity charges, Building Charges, Uniform (to be issued as specified in Student handbook) and University/awarding body reg & exam fee. It also includes extra timings / classes / materials and other value-added services provided to me by VJES apart from those specified by the university/awarding body/ awarding body.
7. I am further aware that Fee and charges don't include certain part of uniform, educational tours / visit expenses, hostel/accommodation and transportation charges.
8. I agree to pay my dues on the time as specified by the VJES otherwise the management can stop my education in between and can even stop university/awarding body from providing services to me.
9. VJES reserves the rights to enhance the fee / allied charges during the course as per notification of university/ awarding body and the fee mentioned in PAL can change accordingly.
10. I have the consent of my parents, for taking admission. I am also aware that the classes are presently conducted at VPO Gholumajra, Chandigarh-Ambala Highway and in future, the classes can be conducted at any other campus/ facility of VJES. That I have to arrange for my transportation separately. Further VJES is not responsible for my safety during traveling.
11. I am medically fit and have no communicable and serious diseases like that or fits, any sort of attacks or otherwise and I shall be liable to pay for any expenditure incurred by the institute on my treatment for any lines or disease or personal injury or otherwise due to any reason during the course of my study at the institute.
12. I agree to abide /maintain the rules & regulations of VJES within and outside the precincts of the institute, or any act which is detrimental to the interest of the institute or as mentioned in student handbook or specified / notified from time to time. I have read and understood all the rules, regulations, terms & conditions of the VJES given in the student handbook (available on VJES website and Hard copy in my welcome Kit).
13. That the information given is correct. Any wrong / misleading information (written / verbal) may lead to action against me.
14. I am aware that I have to achieve required attendance otherwise I may be stopped from appearing in university/awarding body exams. I may also have to re-sit in same semester for another term at an extra cost of 50% of the prevalent semester fee.
15. I am also fully aware about the status with regard to recognition / academic value / programs / course/ authenticity of the diploma / degree to be issued to me. I am also aware that the courses by the awarding bodies are conducted Full time / Regular. I am also aware that VJES Management / Principal are running programs /courses on behalf of various other awarding institutions, and act on there instructions only and are not responsible for any acts, deeds, decisions of the University/awarding body or any other awarding Institution.
16. I shall study at the institute for the complete duration or the program opted for and if due to any reason, I leave/withdraw at any time before the completion of program I shall be liable to pay the fee for all the successive terms and other pending dues, if any.
17. I agree that in case of delay/ cancellation/ Non grant of scholarship/ fee by the Govt. I will be solely responsible and VJES management can stop my education in between and can stop providing services to me and I will be liable to pay for the fee even if I leave the course after taking admission and subsequent to having had paid my re-registration for the semester at later stage. I further authorize VJES management to transfer Scholarship Fee from my account to VJES account
18. I understand that all tangible and intangible things including the books, software, new technologies, formula, study material including notes, slides, papers, CD's formulations, drawings, paintings, photographs, sculptures, design, models, audios, videos, films and other materials developed by me (individually or jointly with others) during the course of my study at the institute will invariably by the property of the Institute and all rights including copyrights, patents, trademarks, intellectual property rights, publishing, selling, transferring, parting, with assigns to broadcasting, telecasting and printing, shall lie with the institute without any compensation to me. All my audios, videos, photographs, films, and like thing made during my course will be the property of the institute and the institute can use the same for any purpose even after my leaving the institute, for which no further consent is required.
19. I am also aware that I may have to undergo Summer/ Industrial Training/ Internship in a reputed organisation during the course, that assistance will be provided to me for the above, I will be solely responsible for my accommodations, work performance, safety during the training. I will not do anything which will affect the reputation of the VJES. The institute is entitled to make mandatory for me, as a student of the Institute, to carry out the research, training, industrial visits, seminar, study tours and other activities, in or outside the institute, related to my course of study or otherwise and other co-curricular, extra-curricular and such other cultural, development, training & placement and other activities, and to charge the additional fee and charges for such activities besides the transportation and other charges, as decide by the institute.
20. I hereby confirm/clarify that I haven't been given any sort of placement guarantee. However, placement support/assistance will be available to me and that my placement will depend on my efforts/academic performance/ learning / behavior in the institute.
21. The institute has the full authority to call me / send for official/ academic purpose any time even during holidays or for early or delayed stay even during nights
22. I submit myself to the disciplinary jurisdiction of the institute. The Institute in such case, may discontinue may stay in the institute and I shall not be entitled for any refund of admission fee, bus fee and any other fee/charge paid to the institute and i shall also be liable to pay the pending fee, dues, penalty, etc

23. I shall not possess, use of deal with any kind of intoxicating material including alcohol, drugs of any kind, gutka, sedative materials and on being found guilty, the institute may take any disciplinary action(s) including rustication/expulsion against me.
24. I am fully aware about laws pertaining to Anti Ragging, Sexual Harassment, Discrimination / indiscipline / mis-behavior/ hooliganism etc. I undertake that I will not involve in any kind of Ragging. That in case I am found indulging in the ragging activity. Action against me can be taken under the laws.
25. I shall be liable to pay for any damage caused by me to the property of the institute either alone or jointly with other and face disciplinary action.
26. It shall be my responsibility to sign and submits all the forms, affidavit(s), information and other documents, as may be required by the institute from time to time: Such declaration(s) or affidavit(s) or undertaking(s) or any other document(s) as prescribed, even if unsigned by me, will be winding on me for all the matters concerned.
27. I shall not possess, use or abet the use of any kind of weapons including sticks, rods, explosives, firework or any such material and on being found guilty, the institute may take any disciplinary action(s), including rustication/expulsion, against me.
28. I shall net keep excess cash and valuables with me and in ease of any loss or damage of cash or valuables, including mobile phones, PC, laptop or any other personal belongings, the institute shall not be responsible for any kind of compensation.
29. I shall not collect any money from any student(s), employee(s) or other person(s) for any purpose including donations, contributions/gathering without the written approval of the institute.
30. I do not have the tendency, and shall not make any attempt, to commit suicide or abetting or inciting any other person to commit suicide or anything unwarranted and/or prohibited by law or otherwise and shall not give any sort threats to commit suicide or likewise and on being found guilty of the aforesaid action, I myself shall be responsible for any consequences under law and the expulsion/rustication from the hotel and /or the institute and any other legal action under the law of land. The institute shall not be responsible for the same. I shall be responsible to take care of my personal belonging in the institute and in case of any lose or damage to any of such personal belongings; The institute shall not be responsible for any kind of compensation or otherwise.
31. For any unforeseen issue arising, that is not covered by the undertaking, or in respect of all the matters, not expressly provide herein, the institute may take an appropriate decision that shall be final and binding on me and all other concerned.

(Signature of the student) (Signature of the Parent/Guardian) (compulsory in case of candidate being minor) Date: ____/____/20____

INDEMNIFICATION

1. I, hereby indemnify the VJES management from and against all proceedings and claims for any or on account of or in relation to any disability, bodily injury (Self-inflicted or otherwise), suicide and/or suicide attempt, death, infections and diseases caused by any insect-bites, animal-bite, plant-bites or otherwise (in or outside the campus of the Institute) and from and against all damages, losses, costs, charges and expenses in respect thereof, in any manner due to any reason, whatsoever, that my son/daughter may suffer during his/her course of study in the Institute, as a day boarder and/or hostler.
2. I, hereby indemnify the VJES management from and against all the responsibilities for the medical fitness of my son/daughter, at all times and further affirm that he/she has no communicable and serious diseases rife that of fits, any sort of attacks or likewise or any kind of psychiatric problems like mental trauma or depression or any other sort of problem.
3. I, hereby indemnify the VJES management from and against all the responsibilities ties, liabilities and legal implications of any law of the land for the time being in force or otherwise, in any manner; in case of my son/daughter possessing, using or dealing with any kind of intoxicating material including alcohol, drugs of any kind, gutka, tobacco, cigarettes or any other sedative materials; and, in case of my son/daughter, possessing, using or dealing or abetting the use of any kind of weapons including sticks, rods, explosives, firework or any such material.
4. I, hereby indemnify the VJES management from and against all the criminal proceedings and/or any legal case or dispute against my son/daughter. I understand and agree that in case of any legal implications or proceedings against him/her today and in future, he/she himself/herself and/or I, myself, shall assume all the responsibilities, liabilities and legal implications of any law of the land for the time being in force or otherwise; and the Institute shall not be liable for that, in any manner.
5. I am giving this Indemnity Bond to the VJES management with full understanding that the Institute will at all times, in no way, liable for any action. right or claim or compensation or any legal implication in any forum, organization or any kind of court on any account, at request by myself, my son/daughter, my dependents, next of kin or other legal representatives; and legal disputes, if any, will be subject to the jurisdiction of the courts in Mohali District only.

UNDERTAKING / ACKNOWLEDGEMENT BY THE PARENT / GUARDIAN

1. My Son/daughter/ward has submitted this application form for regular program with full understanding with my express permission; and I shall hold myself responsible for his/her good conduct and behavior as a student of the institute and adherence to the provisions.
2. I shall hold myself responsible for payment of all his/her stay in the institute and pending dues, penalty etc.
3. I shall myself be responsible for any sort of liability arising and any civil or criminal case lying against my son/daughter/ward during the course of study in the institute.
4. I endorse the undertaking given by my Son/daughter/ward.
5. I will accept all communications sent by the VJES to me by any media.

(Signature of the student) (Signature of the Parent/Guardian) (compulsory in case of candidate being minor) Date: ____/____/